Colorado School of Energy Studies, Inc. • Enrollment Agreement v9.1

Approved and Regulated by the Colorado Department of Higher Education, Private Occupational School Board

Student Name _____

Street _____

City/State/Zip _____

Check the course(s) being entered under this Agreement

	COURSE	Length	Class Hrs	Tuition
☐	Craniosacral Therapy- Full	50 days	350 hours	$9,200
☐	Craniosacral Therapy- Intro	5 days	31 hours	$820
☐	Polarity Therapy Level 1	16 days	100 hours	$3,150
☐	Polarity Therapy Level 2	52 days	325 hours	$6,435
☐	Verbal Coaching	25 days	135 hours	$4,600
☐	Polarity Therapy Coaching	16 days	100 hours	$3,300
☐	Polarity Two-Chair Method	4 days	25 hours	$495
☐	Working with Babies	4 days	25 hours	$495

TOTAL COST _____

Date that the course begins: _____
Estimated Completion Date: _____
Describe payment method & schedule (#payments, dates, amounts) _____

Student Declarations:

- I understand that tuition is for the total program, not for individual days of training.
- I have received and I understand the CSES "Student Catalogue" (Version 9.1)
- I have received a copy of this Enrollment Agreement (Version 9.1)

Signed: _____ Date: _____

For CSES: _____ Date: _____

COLORADO SCHOOL OF ENERGY STUDIES
3800 Arapahoe Ave, Ste 205, Boulder, CO 80303
(303) 579-5193 • www.EnergySchool.com •
COEnergySchool@gmail.com

CSES Declarations

- All courses are in-class with an instructor, not home study, telecommuting or correspondence.
- Time: All classes are 9 am-5 pm on scheduled days.
- Minimum requirement: Age 18, with high school diploma.
- Tuition is for an entire course, not segments. Students pay for days or partial days missed.
- There are no additional fees for the core curriculum. However there may be additional costs for books or other educational experiences such as anatomy & physiology training, sessions given & received, etc. Please consult with the CSES office for details on individual needs.
- CSES does not charge interest on payment plans.
- COMPLAINTS should first be brought to the school director. Complaints may be filed with the Division of Private Occupational Schools; complaints may be filed online (www.highered.colorado.gov/dpos) or by phone (303-862-3001). There is a two-year limitation on the Division taking action on student complaints.
- Location of classes is 3800 Arapahoe Ave., Suite 205, Boulder, CO 80303.

Financial & Refund Policies

- Average cost is based on $210 per day of training. CSES program payment is due at the beginning of the event.
- Tuition is for an entire program, not a segment of a program. Days absent must still be paid as if attended.
- Payment plans may be available on a limited basis. Payment plans bear no interest. These may be arranged through a personal interview with the CSES administration. Financial aid is not available for applicants paying for other professional training running concurrently with the CSES event. Students may not begin a new CSES program while still owing for a prior CSES program.
- Fees: Payments on credit cards will incur an additional administrative fee of $20 / module.
- Additional events from CSES or another provider, may be necessary for APTA or BCSTA/NA certification, requiring additional fees. For Polarity these include Anatomy and Physiology special classes (average cost $120 per day, for those without prior A&P training), Practice Supervision classes (average $15 per hour) and others. Please consult with the Program Director for specific information on certification requirements and processes.
- Some practitioner certifications come from national associations, not CSES. In these cases, membership and application fees are separate from costs of the CSES program.

Refund Policy

Students not accepted to the school are refunded all moneys paid. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid. Students who withdraw after three (3) business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of $150.00 or 25% of the contract price whichever is less In the case of students withdrawing after commencement of classes, the school will retain the cancellation charge plus a percentage of tuition and fees, which is based on the percentage of contact hours attended in the program, as described in the table below. The refund is based on the official date of termination or withdrawal.

Refund Table

Student is entitled to upon withdrawal/termination*
Within first 10% of program– 90% Refund; After 10% but within 25%– 75%; After 25% but within 50%– 50%; After 50% but within 75%– 25% ; After 75%– None

1. The student may cancel this contract at any time prior to midnight of the third business day after signing this contract.
2. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:

a. The date when CSES receives notice of the student's intention to discontinue the training program; or
b. The date on which the student violates published school policy, which provides for termination.
c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.

3. The student will receive a full refund of tuition & fees paid if the school discontinues a course/ program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
4. The policy for granting credit for previous training shall not impact the refund policy.